

GEORGETOWN RECREATION PATH COMMITTEE

October 13, 2011

Meeting Minutes 7:00 PM

Town Hall – 2nd Floor Meeting Room

Meeting Opened: 7:08 pm

Committee Member Attendees: (x indicates attendance)

X	Jeff Wade, Chairman (JW)	X	Bill Hastings, member (BH)	Bill Munroe, member (BM)
X	Chris Roop, member (CR)	X	Richard (Dick) Paganelli, member (RP)	

Friends of the Committee:

Guests:

Abbreviations and Terms: FST - Fay, Spofford and Thorndike, CPC – Community Preservation Committee

Minutes Approval: 9/22 approved as written

Correspondence:

- 1.

Meetings Attended:

- 1.

OLD BUSINESS:

- 1.

NEW BUSINESS:

1. Received FST Invoice # 3 for a total of \$1324.36. Georgetown’s portion amounts to \$553.03. Motion was made and approved unanimously that the committee approve payment of the invoice today for Georgetown’s portion. When Salisbury sends the summary sheet, it will be added to the invoice for forwarding to the CPC.
2. Essex National Heritage will be holding their annual meeting on 10/25. No committee members will be attending.
3. There will be a public informational meeting about the project hosted by FST on Tuesday 11/ 15 at Lincoln Hall in W. Boxford with representatives from FST, State and all towns, to get feedback from the public. Setup starts at 3 pm and the walk-in format meeting will be from 4-8 pm.
4. Review and editing of abutter letter / announcement of the public meeting. RP will update the abutter list and provide to CR. CR will create mailing labels and return address. RP to stuff envelopes (tap others as needed). Press release to be added to the letter. RP will make the copies.
5. Review and editing of press release providing update on the phases of the trail and the pre-design public meeting. RP will update and redistribute the release for review. RP will email release to the Georgetown Record.
6. Review of trail walks.
 - a. RP and BH walked the northern section of the trail from West Main to the Byfield line.
 - b. CR walked the southern section of the trail from West Main to the Boxford line.
 - c. Work plan was prepared and presented for the northern section indicating work required to allow the opening of the (license) trail.
 - d. Condition report indicating the work that would be needed for the southern section was prepared and presented.
 - e. The two reports, being in different detail and format, will need to be consolidated. CR will convert the southern section report to match the northern section report.

Other:

Adjourn: 9:12 pm

Scheduled Committee Meetings (2nd fl. meeting room, 7PM 10/27, 11/10, 12/18, 12/27

Other Meetings: